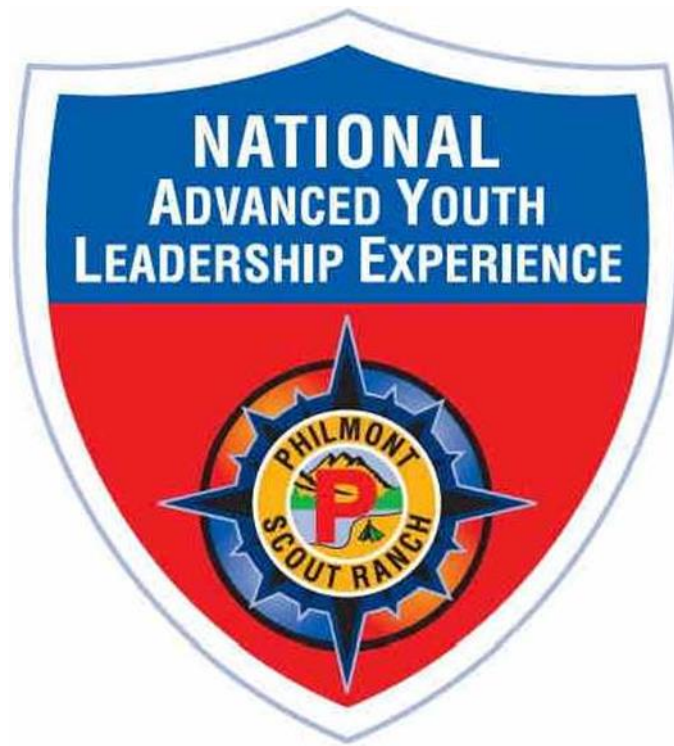


NAYLE GUIDEBOOK





National Advanced Youth Leadership Experience

Philmont Training Center • 17 Deer Run Road • Cimarron, NM 87714 • 575-376-2281

Summer 2018

Welcome to NAYLE!

Congratulations on your acceptance to attend the National Advanced Youth Leadership Experience at the Philmont Training Center this summer!

The course is designed to provide you with a Philmont based wilderness experience that motivates you to follow a life of helping others succeed based on the values expressed in Scouting. The Philmont staff is committed to making NAYLE a very special experience. You will live in a team setting at Rayado Ridge Leadership Camp where you will use NYLT leadership skills to resolve exciting and challenging back country situations. The week will conclude with a closing challenge for each of you to build upon the legacy of Waite Phillips, the benefactor of Philmont Scout Ranch.

NAYLE will equip you to be better unit leaders, NYLT staff members and/or superior camp staff. It will help guide your journey to become true “servant leaders,” able to develop all members of every team you lead. It provides life skills for now and the future.

Review the enclosed information and share it with you family and unit leader. Please, review the check-off list located immediately after this letter and make sure you complete all steps **before leaving for Philmont!**

We are pleased that you will be among the select youth who participate in one of Philmont and Boy Scouts of America’s outstanding programs.

Cordially,

Philmont Training Center Staff

Enclosures



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2018 NAYLE CHECKLIST

- Read the entire Guidebook!
- Pay all fees no later than 30 days before your NAYLE course begins!
- Submit your ARRIVAL PLANS (located on [page 9](#) of this booklet) no later than 30 days before your NAYLE course begins!
 - If you require transportation from the airports in Denver, Colorado Springs, or Albuquerque, the Raton Amtrak Station or Greyhound Bus Station, **you must plan to arrive in time to meet the shuttle service. Philmont is not responsible for your transportation due to a missed shuttle!** The 2018 Shuttle Forms will be available at <http://philmontscoutranch.org/shuttle> in February 2018. Please check the website for shuttle information.
 - **Submit all shuttle forms with fees no later than 30 days before your NAYLE course begins!**
- Complete a BSA Annual Health & Medical Record.
 - The BSA Annual Health & Medical Record is available at <http://philmontscoutranch.org> or www.scouting.org. Make sure to have the completed Parts A, B & C with you upon your arrival date at the Philmont Training Center.
 - Bring your **completed and signed medical form, prescription medications (in original container with label showing your name, directions for use and prescribing practitioner)** AND a copy of your health insurance card with you for NAYLE check-in on **Day 1!**

Participants will participate in a medical re-check on Day 1. ***If they do not meet the physical requirements, including height and weight, participants will not be allowed to participate in NAYLE!***
- Plan and prepare for any special dietary needs! (see page 6.)



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Congratulations on your acceptance to the National Advanced Youth Leader Experience to be held at the Philmont Training Center – Rayado Ridge Leadership Camp (RRLC)! RRLC is approximately 8 miles from the Philmont Training Center at the southern end of Philmont Scout Ranch and sits in the foothills of the Sangre de Cristo Mountains. Philmont, the National Staff and your NAYLE faculty are anxious to begin the NAYLE adventure upon your arrival. We have included some pertinent information below. ***Please read it carefully. Thank you.***

ARRIVAL:

- **Registration: 8:00 am SHARP !** on the first day of your course. Registration will take place at the pavilion located behind the Philmont Training Center (PTC) Office. (Maps at the end of this guidebook.)
- **Early Arrivals:** Saturday afternoon/evening arrivals must check in at the PTC Office for your tenting assignment and meal instructions. For individuals arriving by airport shuttle, tenting assignments will already be made for you. **Do not arrive before 5 pm on Saturday unless you are coming by train or airport shuttle.**
- **Meals:** Early arrivals will receive their meal instructions at the PTC Office. If arriving by shuttle, plan to eat at the airport as the shuttle may not make any stops en route to Philmont and will arrive after dinner service is over. Breakfast will be provided for all early arrivals at 7:00 am on registration day.
- **Be Prepared for check-in:**
 - A signed, current BSA Annual Health & Medical Record, Parts A, B & C is required, along with a copy of your Insurance Policy Card (attached to your Health Form.)
 - Camping gear (see enclosed [equipment list](#), page 7.)
 - Payment for all unpaid fees (if you have a balance), including any unpaid shuttle fees.
 - *Be in complete and **official** BSA Field Uniform for your program (Boy Scout Khaki shirt, Boy Scout green pants; long or short, Boy Scout socks, Scout belt; Venturing Green shirt, Venturing Gray pants; long or short, Venturing socks, Scout belt. Substitution uniform pieces are not allowed!)*
 - Call home to let your family know you have arrived safely.
 - Confirm departure plans with PTC Transportation Staff before you depart for RRLC !

DEPARTURE:

Checkout time is 6:30 am on the final day of your course. Transportation is available for Raton, Cimarron, or the Albuquerque or Denver/Colorado Springs airport shuttles.

- **Raton or Cimarron departures:** shuttles leave from the CHQ Welcome Center at prearranged times (check with the NAYLE Transportation Coordinator at the PTC office.)
- **Airport departures:**
 - The Albuquerque Shuttle leaves from the CHQ Welcome Center at 7:30 am and will arrive in Albuquerque at 11:30 am.

Please choose flights that depart after 1:00 pm.

- The Denver/Colorado Springs Shuttle leaves the CHQ Welcome Center at 6:00 am and will arrive in Colorado Springs at 9:30 am and Denver at 11:30 am. **Please choose flights that depart after 1:30 pm.**
- **Private transportation:** meet your ride at the PTC Office.
- **There are no holdovers: *You must arrange to leave on the day your course concludes: there is no place for you to stay an extra day at Philmont.***

Transportation

There is an Airport Shuttle Service from the Albuquerque, Denver and Colorado Springs Airports. Note that the times for the two shuttles are different.

Philmont has arranged with Blue Sky Adventures to provide special handling or transfers from the airplane to the bus for those arriving at the Albuquerque International Airport (ABQ). Blue Sky Adventures will have flight information for all youth arriving and will help the youth make their way from the terminal to the bus. Please read the information that is available on the Albuquerque Airport Shuttle Service form.

The shuttle service from Denver (DIA) or Colorado Springs (COS) will not have the same transfer service at the airport. It is up to the youth to make their way from the terminal to the shuttle bus at the scheduled time. Please read the information that is available on the Denver/Colorado Springs Shuttle Service form.

Please refer to the "NAYLE Arrival Form" and the Airport Shuttle Registration form for details. If you are using an airport shuttle please submit a completed form and payment to Philmont Scout Ranch.

Fees and Payments

The fee for the course is \$420, paid at the time of registration. Cancellations must be received in writing 30 days prior to the first day of your course. A \$100 processing fee will be applied. For cancellations received inside of the 30 days, a processing fee of \$150 will be applied. Lodging, meals* and course supplies are covered by this fee and begin at 8:00 am on the first day of course through 7:30 am on the final course day. Scholarships are available for Philmont NAYLE participants within each region. To request a NAYLE Scholarship form, please email trainingcenter@philmontscoutranch.org

** see note below ([Special Meals](#), next page) if you require special food.*

Camp and Camp Living

NAYLE living arrangements are much like that of council summer camps. NAYLE is a coed training experience. Team members may be male and female youth. Sleeping quarters are in two-person wall tents with wooden platform floors. Separate tents will be used for male and female participants. Each participant is provided a cot and a mattress. Each team is responsible for preparing their daily meals. Activities will be just that, **ACTIVE!** Teams spend most of the time outdoors. Showers and other conveniences are available in camp. An overnight backpacking trip is planned; Philmont will provide tents and backpacks if needed and with prior request.

Uniform

The uniform is the official BSA Field Uniform (**Boy Scout khaki shirt, BSA green pants (short or long) Boy Scout socks, Scout belt or Venturing green shirt; official gray Venturing pants (short or long), Venturing socks and Scout belt** with the normal insignia - ***non-official, substitute uniform parts are not allowed!*** The activity uniform that is worn most of the time consists of a NAYLE cap and NAYLE T-shirt (furnished by Philmont) and Boy Scout or Venturing shorts/trousers. **There is no need for civilian clothes during the course.** You should report to the Training Center in a complete field uniform on the first day of your course.

Spending Money

You will have an opportunity to purchase a Philmont belt and NAYLE belt buckle during the course. You will also have an opportunity to visit the Tooth of Time Traders (trading post) during your stay at Philmont.

Special Meals

Philmont does *not* provide food for special dietary needs when participants are in the back country ! Rayado Ridge Leadership Camp is considered part of the back country ! If such meals are necessary, you must provide your own food. Please discuss any special meal needs with your Course Director prior to arriving at Philmont. He/she will provide you with the menu and contents of the menu so that you can plan any substitutions. This includes special dietary foods such as those who are gluten intolerant or vegetarians.

Medical Form

All participants of the NAYLE program must be in good physical condition and **able to backpack. A current National Health & Medical Form, Parts A, B & C is required.** Please pay special attention to the Height and Weight limits; **all participants must meet these requirements - you will be checked when you arrive. If you do not meet the height and weight requirements, you will be sent home at your expense.** Per BSA policy, all medical forms must have a doctor's and parent/guardian's signature and be less than one year old. Please attach a copy of your insurance card to your completed form.

Hand carry your medical form - do not mail it!

Your Mailing Address at Philmont

Mail must be properly addressed for delivery. Bring stamps and stamped postcards. Mail is delivered every day except Sunday. Outgoing mail is collected every day. Please address as follows:

**Your Name - NAYLE (Week #)
Philmont Training Center
17 Deer Run Road
Cimarron, NM 87714**

Emergency Telephone

There is no phone service at Rayado Ridge Leadership Camp. **Only in extreme emergency situations can you be contacted by telephone.** The caller will need to tell the Philmont operator your name, that you are attending NAYLE and the message or number for you to call. The information will be relayed to you as soon as possible. Philmont's general phone number is **575-376-2281** (24 hour service.)

If you bring a cell phone there may be NO reception, there is no charging capability, and its usage cannot interfere with the course experience.

Use of electronic devices is strongly discouraged during NAYLE.



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Personal Equipment List

To help you plan and prepare your personal gear for the NAYLE, please note the following:

1. You will spend five nights at Rayado Ridge Leadership Camp and one night at a backcountry campsite.
2. At Rayado Ridge Leadership Camp, you will sleep in a two-person wall tent. The tents are on platforms and have cots with mattresses. At the backcountry site, you will sleep on the ground in two-person backpacking tents. Philmont will supply tents. You may bring your own two-person backpacking tent for use in the backcountry; however, you will be required to share your tent with another person.
3. NAYLE is a coed training experience. You may be in a coed campsite. Separate tents for male and female participants will be provided.
4. You will be transported from the Philmont Training Center to Rayado Ridge Leadership Camp by bus. When you arrive at Rayado Ridge Leadership Camp, you will walk from the road to your campsite, a distance of one half (.5) mile! You will need to carry all of your gear in one trip. Please note that due to the rocky terrain, rolling bags are challenging; backpacks are the best method for carrying your clothes and gear; a backpack may be borrowed (with prior arrangement before the course) during check-in.
5. Your NAYLE experience involves a one-night backpacking trip. The hike will involve approximately three miles one way, starting at about 6500 feet, with an elevation gain of about 375 feet. On this trip you will carry your personal gear plus your share of crew gear. Physical conditioning prior to the course is strongly encouraged.
6. You may have an opportunity to climb the Tooth of Time which is 9,003 feet in elevation.
7. Rain is always a possibility and evenings can be very cool in the New Mexico mountains.
Be Prepared !
8. Philmont is bear country and precautions must be taken to avoid attracting bears to the campsites. All items that have an odor (smellables) are stored in an appropriate manner and containers. You should bring a stuff sack, small container or large Ziploc bag in which to store these items. A thorough briefing on bear safety and smellables will be provided on the first day of the course.
9. You will wear either an official BSA field uniform (Boy Scouting or Venturing) for your program area or a BSA activity uniform at all times during the course. A **field uniform** includes the **official BSA or official Venturing** uniform shirt and insignia; **official BSA or official Venturing** shorts or long pants, **official BSA or official Venturing** socks and a Scout belt. An activity uniform is the same as your field uniform except you will wear the NAYLE T-shirt instead of your uniform shirt. **Only official uniform parts are allowed - no substitutions are permitted!** The NAYLE cap is part of the uniform.
10. Your course fee includes 2 NAYLE T-shirts and a NAYLE cap. Additional T-shirts will be available for purchase. You will also have an opportunity to purchase a NAYLE belt buckle, Philmont belt and NAYLE fleece jacket.
11. There is no opportunity to do laundry during the course.
12. You may bring your cell phone to Rayado Ridge Leadership Camp for **use in emergencies**; however, please note **that there may not be any cellular service.**

Personal Gear List:

Required Items:

- Large internal or external frame backpack (can borrow from Philmont for the backcountry experience if needed)
- Rain cover for backpack (**mandatory!** – trash bags are *not* desirable)
- Daypack (**mandatory!**)
- Duffle bag (if needed – but you must be able to carry it .5 miles !)
- Sleeping bag rated to at least 30 degrees, with a water-resistant stuff sack
- Sleeping pad
- Flashlight ^w/extra batteries
- Hiking boots (broken-in)
- Camp shoes (Crocs or tennis shoes – **no open-toed shoes**)
- BSA or Venturing field uniform shirt (1)
- BSA or Venturing shorts or long pants[#] (2)
- BSA or Venturing uniform socks (3 pair minimum)
- BSA belt
- Hiking socks (1 pair)
- Sweatshirt, sweater, or fleece jacket
- Underwear
- Stocking cap and gloves
- Rain jacket and rain pants (**no ponchos**)
- Sleep clothes (worn only for sleeping)
- Toothbrush/toothpaste*
- Soap (in a container)*
- Shampoo*
- Comb or brush
- Deodorant*
- Towel and washcloth*
- Sunscreen*
- Chapstick*
- Prescription/OTC medications*
- Personal first aid kit*
- Insect repellent (non-aerosol)*
- Cup, bowl, and spoon (plastic or metal)
- Mesh dunk bag for washing personal dishes
- Pens and small notebook
- Nylon stuff sack or large Ziploc bag (for storing smellables*)
- 3 water bottles (1 quart/liter each - **mandatory!**)
- Watch
- Bandanas (1 or 2)
- Extra 1 gallon Ziploc bags and trash bags

[#]Indicates **one pair of long pants is required** for the conservation project.

^{*}Indicates **smellable items that must be stored in an appropriate manner** at Rayado Ridge Leadership Camp and the overnight site. Pack these items together in a separate bag (stuff sack or large Ziploc bag).

Optional Items

- Trekking or hiking poles
- Small pillow
- Small camp chair, stool, or Crazy Creek type chair (you must be able to carry)
- Small** Pocketknife or multi-tool
- Sunglasses
- Compass
- Camera
- Musical instrument
- Money (cash or checks) to purchase extra T-shirts, belt buckle, etc. at RRLC

Philmont Provides

- Wall tents, cots, and mattresses at Rayado Ridge Leadership Camp; backpacking tents for backcountry experience
- Dining flies
- Stoves and fuel for cooking
- Cooking gear
- Sanitation supplies
- Large water container
- Meal ingredients (**do not bring any food unless required for medical or religious dietary needs; advise your course director.**)
- Water purification tablets (for use in the backcountry)
- Bear Boxes and Bags
- Other group gear needed for the backcountry experience
- Toilet Paper



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NAYLE Arrival Form

This form should be filled out and returned to Philmont at least *one month prior* to your course start date. Scan and email to trainingcenter@philmontscoutranch.org or fax to 575-376-2629.

Please print legibly in dark ink.

Participant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Parent Name: _____ Phone: _____

Date of Arrival: _____ NAYLE Session: Week # _____

Arriving Via (please check one):

Albuquerque Shuttle*: Flight # _____, Arrival Time: _____ am/pm

Denver Shuttle*: Flight # _____, Arrival Time: _____ am/pm

Raton Shuttle*: Arrival Time: _____ am/pm Please circle one: TRAIN or BUS

Private Vehicle:

Parent/Guardian: If you are dropping off your NAYLE participant on Saturday we ask that you please do so between the hours of 5 pm and 7 pm. We cannot accept early arrivals before 5 pm unless they are arriving by airport or the Raton shuttles. We have limited accommodations available for those of you who are bringing NAYLE participants on Saturday evening; please indicate below if you will need a tent for Saturday night.

Parent/Guardian Tent Needed for Saturday night (circle one): Yes or No # of people _____

Parent/Guardian will be attending PTC Conference during above NAYLE session (circle one): Yes or No

Parent Signature: _____

****Note: If you will be arriving by shuttle please complete the correct shuttle form and return it to Philmont at least one month prior to arrival.***

Shuttle forms are available at PhilmontTrainingCenter.org in February 2018.



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Cancellation & Refund Policy for the Philmont Training Center

Cancellations must be received in writing 30 days prior to the first day of your course. A \$100 processing fee will be applied. For cancellations received inside of the 30 days, a processing fee of \$150 will be applied.

The processing fee will increase to \$150.00 if the cancellation request is made within 30 days of the first day of the registered conference.

The refund will be applied to the credit card listed under the registration profile. Or, if payments were only made in the form of a check, the refund will be mailed in the form of a check. Refunds cannot be deferred or transferred to other Philmont-related programs outside of the Philmont Training Center, or deferred to the summer conferences of the following year.

No-shows, or registrants who do not submit a written explanation for cancellations, will not be eligible for a refund.

Exceptions to the processing fee are as follows:

- Military service
- Death of main registrant or sub-registrant
- Medical incidents

All cancellations require a written or emailed explanation with a request for a refund, prior to the start of the first day of the registered conference.

Please remit the written or typed explanation to:

Philmont Scout Ranch

Attn: PTC Course Cancellation

17 Deer Run Road

Cimarron, NM 87714

Email to:

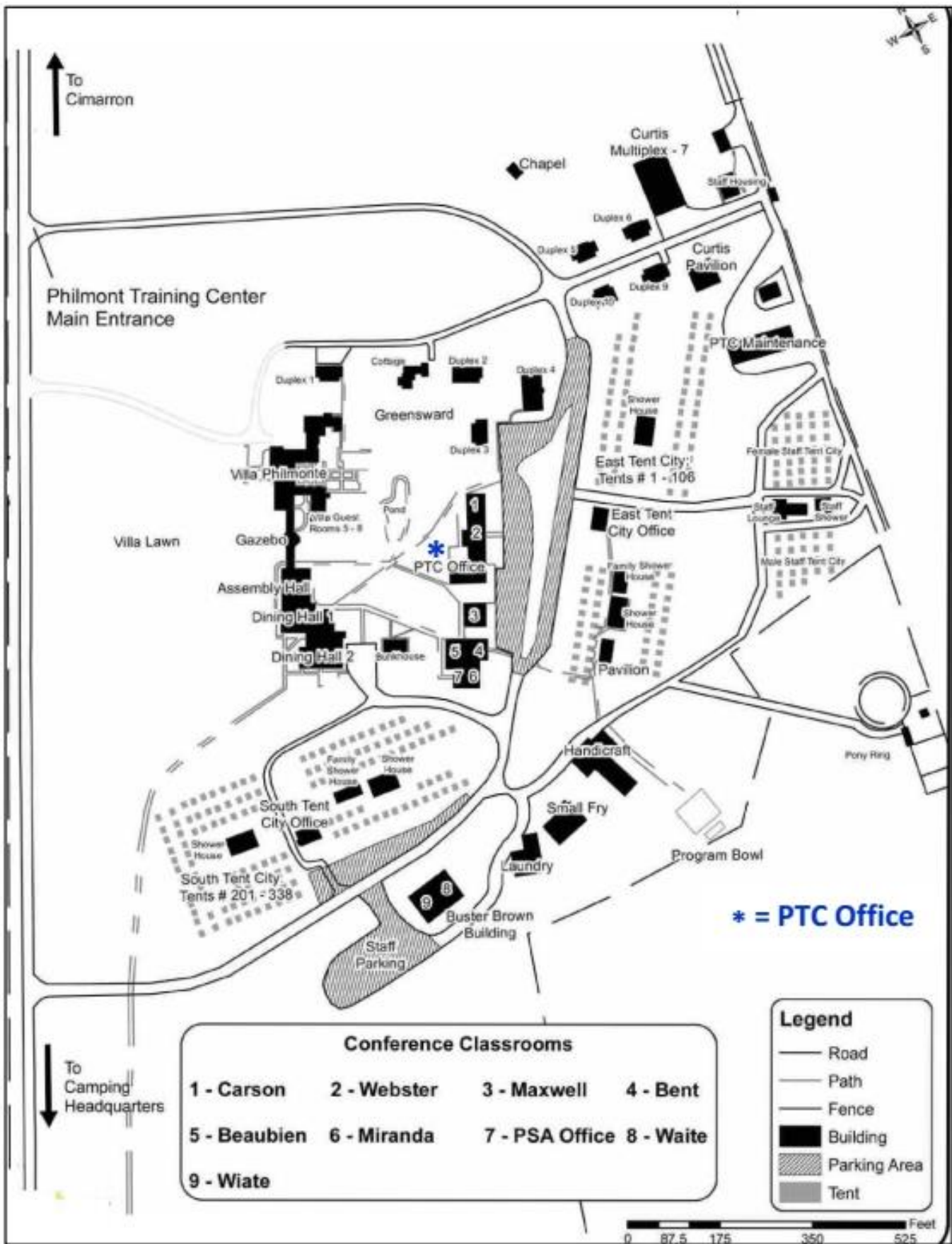
trainingcenter@philmontscoutranch.org.

Fax to:

575-376-2629

Attn: PTC Course Cancellation

Philmont Training Center (PTC)



Philmont Training Center & Camping Headquarters

