

POSITION DESCRIPTION

Position:	Roving Prospector Lead
Department:	Backcountry
Reports To:	Backcountry Manager
Desired Availability:	May 20 – August 21

Philmont Standards

- Must be at least 18 years of age by start of employment; some positions require a minimum age of 21 by start of employment
- Must become a registered member of the Boy Scouts of America at the start of employment and subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principles
- Must provide a completed BSA Annual Health and Medical Record to the Infirmary upon arrival
- Must maintain a clean, well-groomed appearance and be willing to purchase required uniform parts to meet Philmont’s uniform policy
- Must participate in designated staff training
- Must adhere to the policies and programs set forth by Philmont Scout Ranch management

Position Overview

The Roving Prospector team is responsible for interpreting the mining history of Philmont Scout Ranch through portraying the life of a prospector roaming the hillsides seeking “paydirt”. The Roving Prospector Lead gives leadership to the team of prospectors that will roam the backcountry in interpretive clothing, packing burros with supplies, and setting up prospecting programs in various locations in the backcountry. The Roving Prospector Lead will report to a Backcountry Manager.

Primary Duties & Responsibilities

- Responsible for managing the valuable resources allotted to the program, including: Human Resources, Livestock, Food, Emergency Supplies, and Program Equipment
- Provide initial and continuous on-the-job training for all staff assigned to the camp so that each member can do any of the jobs required. Interact with other ranch departments to help provide the various training needs for the program (Ranch, Commissary, Backcountry Warehouse, etc.)
- Portray the Roving Prospectors in a historically accurate manner, present mining skills accurately, share history and culture of people that worked the land in a professional manner
- Serve as a coach and counselor to each member of the team so they effectively serve as a member of a successful team
- Provide a thorough and fair evaluation of each staff member in the form of performance evaluations (mid-season and final), and the Final Seasonal Staff Recommendations
- With the staff, review Philmont policies and procedures, interdepartmental interactions, and other needs that pertain to the camp’s Area of Responsibility (AOR)
- Provide a safe and fulfilling program according to the Itinerary Guidebook and Guidebook to Adventure.
- Customer service is a top priority for all participant interactions

- The Roving Prospector Team will interact with crews through the backcountry to deliver proactive, spontaneous, uplifting, and high-quality mining programs (They will also help reinforce backcountry camping procedures, hiking rules, first aid processes, etc.)
- Maintain a close relationship with the Backcountry Managers to ensure all needs for the Roving Prospector program are fulfilled in a timely manner
- Maintain a close relationship with the Ranching department to ensure the burros are well cared for, feed is delivered in a timely manner, medical needs are met, and pickups/drop-offs are scheduled in advance and communication is maintained through the entire season
- Maintain and properly use the radio, program equipment and all other equipment and supplies
- Give proper attention to environmental/health issues, trash disposal, campsites, water, and natural features
- Prudently handle medical situations and risk management according to established procedures and your best judgment
- Using the assigned format, write a thorough end of season Camp Director Report that encompasses the operation of the program for the season and makes recommendations for improvements for the next; This report is due prior to the last working day
- Responsible for ensuring all reports, program logs, inventories, and other associated paperwork for the program are submitted in a timely manner
- Be familiar with the current uniform or interpretive clothing requirements for the Roving Prospector program and enforce these requirements
- Perform any other duties as assigned to ensure that the mission of Philmont Scout Ranch is carried out

Qualifications/Experience

- Previous experience as a staff member in a Philmont interpretive camp is required
- Experience in working with, handling, caring for burros or horses is required
- Knowledge of backcountry camping and hiking procedures as taught by the Ranger Department is ideal

Physical Requirements & Work Environment

- Roving Prospectors primarily live in the backcountry and are expected to saddle burros and hike from each camping site to the next
- Must meet Philmont height/weight requirements for backcountry participation
- Be able to pack and saddle burros unassisted
- Must be able to lift and handle materials and equipment weighing up to 70 lbs.

Additional Information

Send inquiries to philstaff@scouting.org.

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This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Updated: 8/20/2020