

POSITION DESCRIPTION

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| Position: | Infirmary Researcher |
| Department: | Infirmary |
| Salary Level: | IV (Manager/Director) |
| Default Housing: | <i>Roofed-CHQ (Final housing assignments may differ based on availability)</i> |
| Reports To: | Chief of Medical Services and Principle Researcher |
| Desired Availability: | May 25 – August 22 |

Philmont Standards

- Must be at least 18 years of age by start of employment (21+ requirement, if applicable, will be noted below)
- Must become a registered member of the Boy Scouts of America at the start of employment and subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principles
- Must provide a complete and current BSA Annual Health and Medical Record to the Infirmary upon arrival including review of risk advisory and immunization requirements
- Must maintain a clean, well-groomed appearance and be willing to purchase required uniform parts to meet Philmont's uniform policy
- Must participate in designated staff training
- Must adhere to the policies and programs set forth by Philmont Scout Ranch management

Position Overview

The Infirmary Medical Researcher is a first-year medical student selected by the University of Kansas Medical Center, who will serve as the primary researcher for a research project approved by a University Institutional Review Board and by the Philmont Infirmary Task Force. The Researcher will coordinate with the principle researcher and the Chief of Medical Services to collect data for medical research, while limiting disruption to Philmont operations.

Primary Duties & Responsibilities

- Working with the Infirmary Manager, Chief of Medical Services, and the Principle Researcher, collect data for a research project in an accurate and meaningful way while causing the least disruption to daily operations of Philmont
- Provide medical screenings of Philmont participants to ensure that they meet the requirements set forth in the Boy Scouts annual Health and Medical Record
- Help keep the Infirmary, medical recheck building, Infirmary tent city, and staff tents clean and neat
- Assist in the preparation and stocking of the first aid kits at the start of the season and maintenance throughout the summer season
- Keep the Infirmary work area and personal quarters clean and neat
- Assist with other staff responsibilities as directed by Infirmary Management to ensure that the mission of the Philmont Scout Ranch is carried out
- Make recommendations to improve Infirmary operations
- Attend and participate in a pre-summer orientation meeting with Infirmary leadership

- Complete other duties as assigned by direct supervisor or ranch management as required

Desired Qualifications & Experience

- Be selected by the Principle Researcher for a project approved by an Institutional Review Board and the Infirmary Task Force
- Knowledge and experience in research methods and data collection
- Knowledge and strict adherence to rules of patient/participant confidentiality

Physical Requirements & Work Environment

- Meet the BSA height/ weight requirements
- Be able to lift and handle materials up to 70 pounds throughout the scheduled workday
- Be able to hike to remote patients and administer care in a wilderness setting
- Be able to work in strenuous environments including workdays of 24+ hours and in rough terrain and adverse weather conditions
- Working in an office setting that could require long hours in front of a screen and/or repetitive motion entering data

Additional Information

Send inquiries to philstaff@scouting.org

It should be noted by applicants that Philmont Scout Ranch and the surrounding area are located in a rural ranching community within the high desert of the Sangre de Cristo mountains. Climate, culture, and the availability of resources may vary significantly than other communities. Amenities applicants are used to may not be available on the ranch or the surrounding area.

Philmont and the Boy Scouts of America provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Updated: 7/9/2022