

POSITION DESCRIPTION

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| Position: | Medical Staff |
| Department: | Infirmary |
| Salary Level: | Volunteer |
| Default Housing: | <i>Roofed-PTC (Final housing assignments may differ based on availability)</i> |
| Reports To: | Infirmary Manager and Director of Philmont Training Center |
| Desired Availability: | May 15 – August 22 |

Philmont Standards

- Must be at least 18 years of age by start of employment (21+ requirement, if applicable, will be noted below)
- Must become a registered member of the Boy Scouts of America at the start of employment and subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principles
- Must provide a complete and current BSA Annual Health and Medical Record to the Infirmary upon arrival including review of risk advisory and immunization requirements
- Must maintain a clean, well-groomed appearance and be willing to purchase required uniform parts to meet Philmont’s uniform policy
- Must participate in designated staff training
- Must adhere to the policies and programs set forth by Philmont Scout Ranch management

Position Overview

This position is open to medical providers at any level and will serve at the Philmont Training Center to provide basic medical care and refer patients to the Philmont Infirmary as needed. The PTC Medical Staff member provides medical screening of all participants at the Philmont Training Center, assists with medication storage, and provides for special medical needs of participants

Primary Duties & Responsibilities

- Perform medical rechecks of Philmont Training Center Participants
- Provide basic medical care within scope of practice of the PTC participants
- Assist participants with storage of temperature sensitive medications
- Identify participants with sensitive health issues and check on them periodically throughout the week to ensure they are tolerating the Philmont environment
- Serve as a champion for healthy practices such as hydration, sun protection, and fitness
- Display superior customer service in daily interactions with staff and participants
- Serve as a member of the general PTC staff assisting with all duties as needed to support the mission of the Philmont Training Center
- Complete other duties as assigned by direct supervisor or ranch management as required

Desired Qualifications & Experience

- Must be 21 years of age by time of employment.

- Ability to function well in a high-pace and at times stressful environment including workdays in excess of 12 hours.
- Be able to prioritize a wide variety of tasks, make decisions, cope with stressful situations, meet tight timeframes, adjust to unexpected or unscheduled demands, and revise work accordingly.
- Expected to have a solid foundation in clinical and inpatient medical care by working in a hospital, clinical, or school setting.
- Additional experience at Philmont or in emergency medicine is preferred.
- Must be Certified Food Handler. You will be given a code to cover the cost of the class once you've been hired. <http://newmexico.foodhandlerclasses.com> Click on the link to begin the training
- Professional medical training as an EMT, RN, MD or DO, depending on level of licensure, employee may be required to obtain license in the state of New Mexico
- Previous Philmont Trek or PTC experience preferred

Physical Requirements & Work Environment

- Must meet the BSA height/weight requirements
- Be able to lift and handle materials up to 50 pounds throughout the scheduled workday
- Up to 90% of the workday could be spent standing, walking, bending, stooping, kneeling, sitting or crouching

Additional Information

Send inquiries to philstaff@scouting.org

It should be noted by applicants that Philmont Scout Ranch and the surrounding area are located in a rural ranching community within the high desert of the Sangre de Cristo mountains. Climate, culture, and the availability of resources may vary significantly than other communities. Amenities applicants are used to may not be available on the ranch or the surrounding area.

Philmont and the Boy Scouts of America provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Updated: 7/9/2022