

## POSITION DESCRIPTION

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<b>Position:</b>	Photographer
<b>Department:</b>	Marketing and Photography Service
<b>Salary Level:</b>	I (General Staff)
<b>Default Housing:</b>	<i>Tent-CHQ (Final housing assignments may differ based on availability)</i>
<b>Reports To:</b>	Photography Manager
<b>Desired Availability:</b>	May 26 – August 22

### Philmont Standards

- Must be at least 18 years of age by start of employment (21+ requirement, if applicable, will be noted below)
- Must become a registered member of the Boy Scouts of America at the start of employment and subscribe to the Scout Oath, Scout Law, and Declaration of Religious Principles
- Must provide a complete and current BSA Annual Health and Medical Record to the Infirmary upon arrival including review of risk advisory and immunization requirements
- Must maintain a clean, well-groomed appearance and be willing to purchase required uniform parts to meet Philmont's uniform policy
- Must participate in designated staff training
- Must adhere to the policies and programs set forth by Philmont Scout Ranch management

### Position Overview

The Photographer is responsible for cheerfully and willingly serving as a member Marketing & Photography Service team, whose objective is to serve the campers and advisors who come to Philmont. Your primary duty is to capture and edit group and marketing photos. You should be comfortable hiking over rugged terrain with a daypack or overnight pack.

### Primary Duties & Responsibilities

- Provide cheerful customer service to all Philmont staff and participants.
- Take exceptional care of all Philmont equipment.
- Learn to use Philmont cameras - Shutter speed, aperture, ISO.
- Engage in weekly training sessions to grow photography skills.
- Organize, rename and keyword all photos using Photo Mechanic.
- Edit photos with Photoshop for printing and/or archiving in a timely manner.
- Maintain positive attitude and strong attention to detail while shooting crew photos.
- Shoot marketing photos for social media, brochures and Philmont website.
- Coordinate with PhilNews writers to shoot relevant photos for stories.
- Support co-workers with office duties such as cleaning and operating the front desk
- Complete other duties as assigned by direct supervisor or ranch management as required

### Desired Qualifications & Experience

- Must be 18 years of age by time of employment

- Ability to prioritize tasks and ask for help when needed
- Ability to function well in a high-pace and at times stressful environment
- Knowledge of photography equipment highly suggested

### Physical Requirements & Work Environment

- Must meet the BSA height/weight requirements
- Be able to lift and handle materials up to 70 pounds throughout the scheduled workday
- Up to 90% of the workday could be spent standing, walking, bending, stooping, kneeling, or crouching

### Additional Information

Send inquiries to [philstaff@scouting.org](mailto:philstaff@scouting.org)

It should be noted by applicants that Philmont Scout Ranch and the surrounding area are located in a rural ranching community within the high desert of the Sangre de Cristo mountains. Climate, culture, and the availability of resources may vary significantly than other communities. Amenities applicants are used to may not be available on the ranch or the surrounding area.

*Philmont and the Boy Scouts of America provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

*This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.*

**Updated:** 7/9/2022