

Position: Lead Maintenance Technician (Tent Repair Shop), Philmont Scout Ranch

Department: FOOD SERVICE

Position location: Philmont Scout Ranch, Cimarron, NM

Introduction:

Philmont Scout Ranch is seeking an enthusiastic and dedicated leader to serve as the Supervisor of the Tent Repair Shop. The ideal candidate will have a background in carpentry, canvas repair, and general maintenance.

Job Overview:

This position manages the daily tent assets of the Philmont Scout Ranch. Philmont utilizes over 1300 canvas wall tents and their accessories to house seasonal staff and participants. The Tent Repair Supervisor will direct one full-time staff member and, at times, over 30 seasonal staff to setup and take down and properly store the tents.

Primary Responsibilities:

- Gives leadership to all aspects of the Tent Repair Shop at Philmont. Guides and directs departmental priorities and tasks while ensuring that Philmont has the adequate tent housing prepared and available before staff and participants arrive to the Ranch.
- Responsible for the overall care and storage of all Philmont's 1300+ canvas tents and the numerous backpacking tents.
- Responsible for the repair of the tent platforms, may work with maintenance department for assistance in assuring well cared for tent platforms.
- Oversee and manage one employee through well written SMART goals that are measurable, and deadline driven, highlighting leadership training, accountability, quality control and skill specific training to enhance the productivity and dependability of the team.
- Manages seasonal employees on the setup and take down of tents, as well as other seasonal employees that may be assigned to help on projects and day-to-day work efforts.
- Constantly analyzes and improves the internal processes to increase efficiencies and productivity.
- Works with Director of Commissary on all warehouses on the Ranch, including large tent warehouse and commissary warehouse.
- Work with participant's and staff feedback through surveys to ensure a high degree of customer satisfaction is delivered by the Tent Repair team to enhance the Philmont Experience.

Qualifications/ Experience:

- Experience with writing SMART goals and the BSA progressive discipline system.
- Must be able to communicate with all levels of the organization both internally and externally.
- Great attention to detail, highly organized with multi-tasking skills.

Compensation:

Salary Range \$37,000-41,000 annually. The National Council, Boy Scouts of America is an equal opportunity employer. In addition to offering a competitive annual salary; the BSA offers benefits to include major medical, prescription coverage, dental, vision, life-insurance, short and long-term disability, accidental death, and a retirement plan. We also offer generous PTO and 11 holiday observances.

How to apply:

Qualified candidates please email a cover letter and resume to: philmont.hr@scouting.org. The subject line of the email should state **Lead Maintenance Technician (Tent Repair Shop), Philmont Scout Ranch**. Applications will be accepted through April 28, 2023.