

2027 Seasonal Staff Check-In & Departure Dates

			<u>Available Airport Shuttles</u>
<u>Date</u>	<u>Day</u>	<u>Staff Groups Arriving/Last Working Day</u>	
12/26/26	Sat	Winter Adventure Staff Arrival	—
1/01	Fri	--Last Day of Winter Break--	—
1/04	Mon	Winter Staff Check-In	—
4/30	Fri	Winter Season Ends	—
5/03	Mon	Set Up Crew; A-Team; Horseman Check-In	5/2
5/10	Mon	WFR Training Participants	5/9
5/11	Tue	Infirmery Leadership; Wrangler; Backcountry Manager Check-In	—
5/15	Sat	Senior Leadership; WFR Recertification Participant; Ranger Coordinator Check-In	5/14
5/20	Thu	Middle Management (CDs, RTs, Coord., etc) Check-In	5/19
5/23	Sun	NRA Training Participants; Food Service Staff; PTC Staff Check-In	5/22
5/25	Tue	Conservation Staff; Rock Foremen Check-In	5/24
5/26	Wed	Base Camp, Museum Staff Check-In	5/25
5/27	Thu	Backcountry Staff Check-In	5/26
5/28	Fri	Ranger Check-In	5/27
5/29	Sat	--All Staff Day-- NO ARRIVALS OR SHUTTLES on this day	—
5/31	Mon	Late Arriving Staff Check-In 1	—
6/07	Mon	Late Arriving Staff Check-In 2 (& Late Arriving Rangers)	6/6
6/14	Mon	Late Arriving Staff Check-In 3	—
6/21	Mon	Late Arriving Staff Check-In 4	—
6/28	Mon	Late Arriving Staff Check-In 5	—
7/05	Mon	Late Arriving Staff Check-In 6	—
7/12	Mon	Late Arriving Staff Check-In 7	—
7/22	Thu	Early Last Working Day 1	7/23
7/26	Mon	Early Last Working Day 2	7/27
7/29	Thu	Early Last Working Day 3	7/30
8/02	Mon	Early Last Working Day 4	8/3
8/11	Wed	Last Trek Crews Depart	8/12
<i>Please evaluate your department's tear-down and August program schedules to determine last working days.</i>			
8/30	Mon	--First Day of Autumn Break--	—
9/06	Mon	--Last Day of Autumn Break--	—
9/07	Tue	Autumn Staff Check-In	—
10/29	Fri	Autumn PTC Staff & Wrangler Last Working Day	—
11/05	Fri	Autumn Adventure & Conservation Last Working Day	—
12/20	Mon	--First Day of Winter Break (No staff arrivals/departures)--	—
1/04/28	Tue	--Last Day of Winter Break--	—

Important Notes:

- All early arrivals and late departures (except Set Up Crew/A-Team) must be approved by a GM leadership team member
- Late arrivals should be moved back to the next scheduled arrival date based on their availability (and are required to attend late arrival training their first two days of work)
- Staff may begin checkout at 3pm on their last working day and must leave by 3pm the next day (schedule accordingly)

2027 Seasonal Staff Salary Chart

Level	I			II		III		IV		V		
Tenure	1st	2nd	3rd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	Other
Position Type	Staff/Clerk/PC			Specialist/Foreman		Coordinator/Asst. Manager		Manager/Director		Administrator/Head of Department		
Description	Entry level positions which do not involve supervision of other staff or advanced qualifications that cannot be provided by Philmont during staff training			Staff who have advanced qualifications; team leads/asst. managers of small departments; Autumn/Winter Staff; difficult to fill positions		Staff who assist a manager/ director in operating a large department; staff who lead a small department themselves; difficult to fill positions		Staff who are ultimately responsible for the operation of a program or department with other staff who report to them		Staff who are responsible for multiple departments/managers or someone bringing professional experience from outside Philmont; roles that are critical to Philmont operations		
Activities	Activities & Shows Staff			Activities & Shows Specialist Campfire Foreman		Activities & Shows Asst Manager		Activities & Shows Manager				
Backcountry	Asst. Cook Program Counselor Warehouse Clerk			Archaeologist Cook Rock Foreman Shooting Sports PC Warehouse Specialist		Assistant Camp Director Camp Director III Shooting Sports Manager Warehouse Asst. Manager		Camp Director IV Backcountry Dist & Support		Backcountry Manager Camp Director V Warehouse Manager		
Chaplains	Based on guidance from Scouting America National Religious Committees											
Commissary	Clerk Warehouse Clerk			Backcountry Commissary Mgr Office Assistant Meat Market Specialist Truck Driver				Asst. Manager		Manager		
Conservation	Camper Conservationist Conservation Staff Assistant Forestry Technician			Environmental Educator Conservation Foreman		Conservation Coordinator Forestry Technician		Conservation Associate Director		Conservation Program Director		
Food Service						Dining Hall Staff Utility Staff		Dining Hall Asst. Manager Pack Out Manager Cooks		Baker Kitchen Assistant Manager Lead Cook Dining Hall Manager (\$2315; \$2380) Kitchen Manager (\$2315; \$2380)		
Grounds				Grounds Staff		Grounds Foreman Grounds Mechanic						
Housekeeping						Housekeeping Staff				Housekeeping Manager		
Logistics	Logistics Staff			Logistics Specialist		Logistics Coordinator		Logistics Associate Manager		Logistics Manager		
Mail Room	Mail Room Staff					Mail Room Manager						
Maintenance	Cabin Restoration Staff			Cabin Restoration Foreman Maintenance Specialist Motor Pool Specialist		CHQ Maintenance Staff		CHQ Maintenance Asst. Manager		CHQ Maintenance Manager		
Marketing & Photography	MPS Staff			MPS Foreman		MPS Assistant Manager		MPS Manager				
Medical & Infirmary	Infirmary Tent City Staff Medical Recheck Staff Medical Secretary			Certified Nursing Assistant Infirmary Researcher Medical Secretary Lead		Infirmary Tent City Manager Medical Student		Medical Recheck Coordinator Medical Services Staff Medical Services Coordinator Infirmary Training Coordinator		Assoc. Chief of Medical Svcs. Chief Medical Student Infirmary Manager Nurse (\$2940 cap) Nurse Supervisor (\$3360 cap)		
Museum	Gift Shop Clerk Villa Staff (Tour Guide)			Custodial Staff Museum Specialist Villa Assistant Curator Villa Gardener		Gift Shop Assistant Manager						
Office Support/ Admin	PSA Staff Safekeeping & File Clerk			IT Specialist Personnel Specialist Registration Specialist		Accounting Clerk Registration Manager Purchasing Specialist		Special Projects Coordinator		Base Camp Manager		
Outfitting	Outfitting Services Staff					Outfitting Svcs. Asst. Manager		Outfitting Services Manager				
Ranch	Wrangler					Horseman		Cavalcade Coordinator		Chase Ranch Technician		
Rangers	Ranger			Ranger Trainer Rayado Ranger		Ranger Coordinator		Associate Chief Ranger		Chief Ranger		
Security				Lost & Found Clerk Security Specialist		Security Asst. Manager		Security Manager				
Tooth of Time Traders	Branding Clerk Clerk Order Fulfillment Clerk Warehouse Clerk			Backcountry Cantina Mgr Backcountry Trading Post Mgr Branding Specialist Cantina Specialist Countdown Specialist		BC Trading Post Coordinator Store Asst. Manager Warehouse Asst. Manager				Store Manager		
Training Center	COPE Staff Craft Center Staff Outdoor Guide Program Counselor Small Fry Staff Youth Counselor			Hospitality Staff Pony Wrangler Registration Specialist Shooting Sports Specialist		COPE Assistant Director Craft Center Manager Outdoor Guide Coordinator Hospitality Assistant Director Rayado Ridge Asst Camp Dir Registration Coordinator Shooting Sports Asst Director Small Fry Coordinator Youth Counselor Coordinator		Assistant Program Director COPE Director Hospitality Director Rayado Ridge Camp Director Shooting Sports Director		Program Director		
Welcome Center	Welcome Center Staff			Welcome Center Asst. Manager		Welcome Center Manager						
2nd Seasons				Staff/Guide Positions		Coordinators & Foremen				Department Managers/Directors		

Important Notes:

- Choose tenure based on the number of seasons worked previously within that salary level, regardless of department
- Past seasons must be the same time of year to count toward tenure (ex: a summer doesn't bump an autumn offer to 2nd year)
- Tenure should be retained when moving down in level, but not when moving up
- Experience at other National High Adventure Bases can be reflected in tenure in entry level positions
- Offers or positions which stray from this chart must be pre-approved in writing by a GM leadership team supervisor